

**Make Checks** **Utilities Management Concepts**  
**Payable To:** **605 W. Huntington Dr. Suite 500**  
**Monrovia, CA 91016**



**1** Current Amount Due: \$26.99 **2** **4** Invoice Date: 10/20/2008

Please remember to write account number on your check: 10101MET

Service For:

**6** Mail To: Residential Homes  
P.O. Box 10025  
Some Where, CA 99999

**3** Residential Homes  
338 S. Fremont # 1102  
Some Where, CA 99999

Return this Portion **5**

**7** Detach Here Billing Name Residential Homes Billing Type Regular  
Account Number 10101MET Invoice Date 10/20/2008 **F**

Description	Meter Number	Meter Read Information		TOTAL
		Current Meter Read	Prior Meter Read	
<b>8</b> Water	13578472	169.0109 CCF	162.8344 CCF	6.1765 CCF
Trash		1,122.0000 Sq Ft	225,487.0000 Sq Ft	0.0050

**9** Billing Period

9/18/2008	10/16/2008	Total
		-

**10** Previous Balance \$69.60

**11** Previous Payments / Adjustments From 9/12/2008 To 10/12/2008 \$69.60

Description	Units	Rate	TOTAL
Meter Charge	1.0000	7.55	\$7.55
Water	6.1765	2.4565	\$15.17
Sewer	6.1765	3.87	\$23.90
Trash	0.0050	2843.52	\$14.22
Late Charge			\$0.00
<b>16</b> Total Current Charges			\$60.84

**17** FOR A CONVENIENCE FEE YOU MAY PAY BY PHONE OR VIA THE INTERNET USING A VISA / MASTER CARD, OR ATM CARDS WITH VISA / MASTER CARD LOGOS.

**18** VISIT OUR WEB SITE AT: WWW.UMCINC.NET

**19** DUE DATE FOR CURRENT CHARGE ONLY: 9/11/2008 **20** TOTAL AMOUNT DUE: \$60.84

Please Make Checks Payable To:  
(UMC) Utilities Management Concepts 605 W. Huntington Dr. Suite 500 Monrovia, CA 91016  
**21** FOR BILLING INQUIRIES VISIT US AT [www.umcinc.net](http://www.umcinc.net) or  
CALL 1-800-481-0050 Mon. - Fri. 9 - 5 Pacific Time

1. Restatement of Current Amount Due.
2. Account Number: Your account number pertains to this service address only. Please refer to this number whenever you contact us.
3. Service Address: The address for which UMC is providing billing services.
4. Invoice Date: The date the invoice is produced.
5. Return this Portion: Tear or cut along the dotted, perforated line. The upper portion should accompany your payment. (Failure to include the payment stub can delay the posting to the correct account.) The lower portion of the invoice is for your records.
6. Mail Address: The address to which the invoice and all correspondence is mailed.
7. This section is a restatement of the name, account number, invoice date, and type of billing.
8. Meter Reading Information:
  - a. Description of the Utility Service.
  - b. Meter or transmitter number if applicable.
  - c. The current meter reading and the corresponding type of measurement.
  - d. Prior meter reads, from the prior billing period and the corresponding type of measurement.
  - e. Total: This is derived by subtracting the prior meter read from the current meter read. This gives the total billable units.
  - f. For water usage comparison only. 1CCF (one hundred cubic foot) equals 748 gallons. >
9. Billing Period: The dates refer to your meter reading and billing dates.
10. Previous Account Balance: The account balance from your previous invoice.
11. Previous Payments and Adjustments: The total of all payments and adjustments made to your account since your last invoice. "From" - "To" is the date range in which the payment was received.

12. Description: A short description of each line item included on the invoice.
13. Units: The amount of Water (per thousand gallons) or (100 cubic feet), Natural Gas (therms), or Electricity (kWH) used during this billing period.
14. Rate: The amount of that line item which is multiplied by the number of units.
15. Total: The calculated amount of each line item using units multiplied by the rate. (Flat Rate items use a "1" to reflect a full month.)
16. Current Charges: The total amount calculated for the current billing period. The amount includes charges for utility service, operational service, taxes, regulatory fees, and any additional charges.
17. Invoice Message: Messages can change monthly. Messages can include information about payment services, seasonal messages, and rate notices.
18. Web Address: UMC's Web site has an array of information for our customers ranging from conservation tips to account information and payment options.
19. Due Date: The date in which your past and current charges are due in our office.
20. Total Amount Due: Includes prior balance if any, minus payments / adjustments / credits. Then additional current charges.
21. UMC's contact information.